



Safeguarding at Porchester

Actions we put in place to keep all pupils safe

Child Protection Policy

- Lead designated person for Child Protection, and deputy
- Named Governor for Child Protection
- All staff have up to date training for Child Protection.
- Clear procedures are in place to ensure that any suspicions about neglect or abuse are reported to the relevant agencies
- Notes of concern are raised and kept on file as evidence of ongoing concerns about children
- School and child protection files cross referenced
- Dedicated area on school website for safeguarding and child protection

Volunteers

- Volunteer policy in place
- All volunteers in regulated activity are DBS checked
- All volunteers not in regulated activity are supervised by a member of staff
- CP policy shared with volunteers

Health and Safety

- Regular Fire Risk Assessments
- Regular Fire drills
- Clearly labelled exits
- Fire safety training
- Health and Safety Checks carried out
- Secure site
- Risk assessments carried out for all off-site activities carried out in school.

Safeguarding policies

- Child Protection
- Whistleblowing
- Behaviour
- Intimate Care
- Medical Needs
- Anti-Bullying and Cyber bullying
- Health and Safety
- PSHE
- Management of Allegations against Staff
- Safer Recruitment
- Equality Statement
- SEND
- Positive Handling
- Code of Conduct for all Staff

Behaviour

- Clear policy, based on rewards and consequences
- Systems and reporting followed by all members of staff
- Half-termly monitoring, analysis and reporting
- Values-based ethos
- Referral to other agencies when needed

Pastoral

- Lunchtime nurture club
- Pupil led smile team
- Values-based ethos
- Robust PSHE curriculum
- Monthly values newsletter to parents
- Safeguarding assemblies

Curriculum

- PSHE
- Values-based education
- SEAL
- Smile team
- 'Keeping Safe' assemblies, e.g. NSPCC, bullying, internet safety, Relationship and Sex Education
- Safety Zone
- Risk Watch
- Junior road safety officers
- NSPCC 'Pants' campaign

PREVENT

- All staff have attended Prevent training
- Single point of contact received official PREVENT training
- Parental leaflet on website
- New policy in place

Training

- All Designated Leads attend training bi-annually
- Governors have safeguarding training
- All staff attend safeguarding training linked to KCSIE and Working Together
- All staff have attended Prevent training
- First aid training current
- MAPA training current

Inter-agency working

- Educational Psychology Service
- Nottinghamshire's MASH team
- CAMHS
- Social Care
- Health Visitors
- NSPCC
- Nottinghamshire's Behaviour Team
- Speech and Language Therapists
- Occupational Therapists
- Information sharing with secondary schools about families
- Information sharing with previous settings
- Virtual School for LAC

Anti-Bullying

- Clear procedures for pupils to report bullying incidents.
- Reporting for bullying and racial abuse.
- Racist and bullying incidents are reported to the Governing Body.

Recruitment and Vetting

- All adults working with pupils in school have enhanced DBS checks. This includes any adult who comes into school on a regular basis.
- Named Governors, Headteacher, Deputy Head are trained in ensuring that safeguarding is a priority when interviewing new applicants.
- Safer recruitment procedures are followed

Internet Safety

- eSafety policy.
- Cyber bullying policy
- Safe search facility available on website
- Parental permission for use of photographs on our school website
- All pupils are taught how to keep themselves safe when using the internet,
- Pupil internet agreement
- Internet filtering by Atom IT

Attendance

- Admin team contact families of absent children
- Persistent absentees and lateness tracked by attendance officer
- Home visits by attendance officer
- Good attendance celebrated weekly for classes
- 100% attendance celebrated for individuals and at the end of year

Visitors

- All visitors report to front desk to sign in
- All visitors wear an ID badge
- All visitors receive a safeguarding information leaflet to read

Medical Needs

- Clear policy in place
- Teaching Assistants, and MSA's are trained in First Aid
- All accidents carefully recorded